

APPRAISALS AND DISCIPLINARY COMMITTEE

(Devon & Somerset Fire & Rescue Authority)

7 February 2020

Present:

Councillors Randall Johnson (Chair), Best, Hannaford and Vjeh (Vice-Chair).

Also in attendance:

Bryony Houlden (Chief Executive, South West Councils) – Independent Advisor to the Committee.

* **ADC/4**

Minutes

RESOLVED that the public Minutes of the meeting held on 2 August 2019 be signed as a correct record.

* **ADC/5**

Exclusion of the Press and Public

RESOLVED that, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public (with the exception of Bryony Houlden, Independent Advisor) be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the following Paragraph(s) of Part 1 of Schedule 12A (as amended) to the Act:

For Minute *AD/6:

- Paragraph 1 (information relating to an individual);
- Paragraph 2 (information likely to reveal the identity of an individual); and
- Paragraph 3 (information relating to the financial and business affairs of any particular person – including the authority holding that information).

For Minute *AD/7:

- Paragraph 1 (information relating to an individual).

* **ADC/6**

Exempt Minutes of the meeting held on 2 August 2019

(An item taken in accordance with Section 100A(4) of the Local Government Act 1972 during which the press and public were excluded from the meeting).

RESOLVED that the exempt Minutes of the meeting held on 2 August 2019 be signed as a correct record.

* **ADC/7**

Appraisal of Chief Fire Officer

(An item taken in accordance with Section 100A(4) of the Local Government Act 1972 during which the press and public were excluded from the meeting).

The Committee, assisted by Bryony Houlden (Independent Advisor to the Committee), conducted an appraisal of Chief Fire Officer Lee Howell. To assist with this, the Committee had been provided in advance with:

- a copy of the note prepared by the Independent Advisor following the last appraisal in May 2019. This contained information on achievements during 2018-19 and objectives, challenges and personal developmental issues for 2019-20; and

- an update document prepared by the Chief Fire Officer on performance in 2019-20 and potential objectives and priorities for 2020-21.

RESOLVED

- (a). that the objectives, priorities and developmental matters for 2020-21 as approved by the Committee following the appraisal be progressed;
- (b). that the appraisal in meeting those objectives, priorities and developmental matters as set for 2019-20 be noted.

*** DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 2.30 pm and finished at 4.40 pm