

DEVON & SOMERSET FIRE & RESCUE AUTHORITY

14 December 2018

Present:-

Councillors Randall Johnson (Chair), Best, Clayton, Coles, Colthorpe, Drean, Eastman, Ellery, Healey MBE, Hendy, Hook, Mathews, Napper, Peart, Prowse, Redman, Saywell, Thomas, Trail BEM, Vijeh and Wheeler (Vice-Chair).

Apologies:-

Councillors Biederman, Bown, Bowyer and Radford.

DSFRA/30 **Minutes**

RESOLVED that the Minutes of the meeting held on 31 October 2018 be signed as a correct record.

DSFRA/31 **Minutes of Committees**

a **Chief Fire Officer's Appraisals Panel**

The Chair of the Committee, Councillor Randall Johnson, **MOVED** the Minutes of the Panel meeting held on 24 October 2018 which had considered an appraisal for Chief Fire Officer Lee Howell.

RESOLVED that the Minutes be adopted in accordance with Standing Orders.

b **Standards Committee**

The Chair of the Committee, Councillor Thomas, **MOVED** the Minutes of the Committee meetings held on 26 October and 3 December 2018 which had considered hearings into alleged breaches of the Code of Conduct by Councillor Mark Healey MBE.

RESOLVED that the Minutes be adopted in accordance with Standing Orders.

c **Audit & Performance Review Committee**

The Vice-Chair of the Committee, Councillor Napper, **MOVED** the Minutes of the Committee meeting held on 9 November 2018 which had considered, amongst other things:

- an external audit update from Grant Thornton;
- the Authority's Annual Audit Letter for the year ended 31 March 2018 as submitted by the Authority's external auditor, Grant Thornton;
- a report on progress during Quarter 2 on work against the approved 2018-19 internal audit plan;
- a report on the Corporate Risk Register; and
- a report on performance by the Devon & Somerset Fire & Rescue Service during the period April to September 2018.

RESOLVED that the Minutes be adopted in accordance with Standing Orders.

d Resources Committee

The Chair of the Committee, Councillor Coles, **MOVED** the Minutes of the Committee meeting held on 15 November 2018 which had considered, amongst other things:

- a report on Treasury management for the second quarter of the current (2018-19) financial year;
- a report on financial performance of the Service during the second quarter of the current financial year;
- a report on Reserves benchmarking; and
- a report on the financial performance of Red One Ltd. during the second quarter of the current financial year.

RESOLVED that the Minutes be adopted in accordance with Standing Orders.

(SEE ALSO MINUTE DSFRA/34 BELOW).

e Community Safety & Corporate Planning Committee

The Chair of the Committee, Councillor Redman, **MOVED** the Minutes of the meeting held on 3 December 2018 which had considered a proposal relating to Phase 1 of the Service Delivery Operating Model (Duty Systems and Contracts for Operational Staff) work being undertaken under the Service Change & Improvement Programme.

RESOLVED that the Minutes be adopted in accordance with Standing Orders.

DSFRA/32

Confirmation of Members' Allowances Scheme 2019-20

The Authority considered a report of the Director of Corporate Services (DSFRA/18/23) on the Authority's Scheme of Members Allowances to apply for the forthcoming (2019-20) financial year. The report detailed proposed Basic and Special Responsibility Allowances together with rates for the reimbursement of travel and subsistence expenditure. The report also confirmed that, while the Authority was not required to have its own Independent Remuneration Panel to advise of appropriate rates of allowances, the relevant Regulations required that any automatic uprating mechanism should only apply for a maximum of four years. The last major review of the Authority's Scheme had been undertaken to inform the 2016-17 allowance rates and consequently a further review was proposed to inform rates to apply for 2020 onwards.

RESOLVED that the Scheme of Allowances to operate for the forthcoming (2019-20) financial year, as detailed in Section 2 of report DSFRA/18/23, be approved and the Director of Corporate Services authorised:

- (a). in accordance with the relevant Regulations, to publicise details of the Scheme so confirmed in one or more local newspapers circulating in the area served by the Authority; and
- (b). to arrange for an independent review of the Authority's allowances scheme, the review to report in sufficient time to inform the 2020-21 budget setting process.

DSFRA/33

Exclusion of the Press and Public

RESOLVED that the press and public be excluded for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A (as amended) to the Local Government Act 1972, namely information relating to the financial and business affairs of any particular person – including the authority holding that information.

DSFRA/34 Resources Committee - Restricted Minutes

(An item taken in accordance with Section 100A(4) of the Local Government Act 1972 during which the press and public were excluded from the meeting).

(Councillors Saywell and Thomas each declared a personal interest in this matter by virtue of being appointed by the Authority as non-executive directors on the Board of Red One Ltd. Councillor Thomas spoke to this item in accordance with the dispensation granted by the Authority at its annual meeting on 8 June 2018 (Minute DSFRA/5(a) refers). Both Councillors Saywell and Thomas left the room during the relevant vote to adopt the Minutes).

The Chair of the Committee, Councillor Coles, **MOVED** the restricted Minutes of the Committee meeting held on 15 November 2018 which had considered a report on the financial performance of Red One Ltd. for Quarter 2 of the current (2018-19) financial year.

RESOLVED that the Minutes be adopted in accordance with Standing Orders.

(SEE ALSO MINUTE DSFRA/31(d) ABOVE).