



DEVON & SOMERSET FIRE & RESCUE AUTHORITY

**S.J. Sharman
CLERK TO THE AUTHORITY**

**To: The Chair and Members of the
Appointments & Disciplinary
Committee**

(see below)

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Date : 23 October 2023
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APPOINTMENTS & DISCIPLINARY COMMITTEE **(Devon & Somerset Fire & Rescue Authority)**

Tuesday, 31st October, 2023

A meeting of the Appointments & Disciplinary Committee will be held on the above date, **commencing at 1.00 pm in The Committee Rooms, Somerset House, Devon & Somerset Fire & Rescue Service Headquarters, Exeter** to consider the following matters.

S.J. Sharman
Clerk to the Authority

A G E N D A

PLEASE REFER TO THE NOTES AT THE END OF THE AGENDA LISTING SHEETS

1 Apologies

2 Minutes (Pages 1 - 2)

of the previous meeting held on 26 May 2023 attached.

3 Items Requiring Urgent Attention

Items which, in the opinion of the Chair, should be considered at the meeting as matters of urgency.

PART 1 - OPEN COMMITTEE

4 Exclusion of the Press and Public

RECOMMENDATION that, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the following Paragraph(s) of Part 1 of Schedule 12A (as amended) to the Act:

- Paragraph 1 (information relating to an individual);
- Paragraph 2 (information likely to reveal the identity of an individual);

PART 2 - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

5 Appointment of Authority Non-Executive Director to the Board of Red One Ltd. (Pages 3 - 66)

Report of the Monitoring Officer & Clerk to the Authority (ADC/23/2) attached.

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership:-

Councillors Best, Cook-Woodman (Chair), Hendy and Randall-Johnson

NOTES

1. **Access to Information**

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact the person listed in the “Please ask for” section at the top of this agenda.

2. **Reporting of Meetings**

Any person attending a meeting may report (film, photograph or make an audio recording) on any part of the meeting which is open to the public – unless there is good reason not to do so, as directed by the Chair - and use any communication method, including the internet and social media (Facebook, Twitter etc.), to publish, post or otherwise share the report. The Authority accepts no liability for the content or accuracy of any such report, which should not be construed as representing the official, Authority record of the meeting. Similarly, any views expressed in such reports should not be interpreted as representing the views of the Authority.

Flash photography is not permitted and any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

3. **Declarations of Interests at meetings (Authority Members only)**

If you are present at a meeting and you are aware that you have either a disclosable pecuniary interest, personal interest or non-registerable interest in any matter being considered or to be considered at the meeting then, unless you have a current and relevant dispensation in relation to the matter, you must:

- (i) disclose at that meeting, by no later than commencement of consideration of the item in which you have the interest or, if later, the time at which the interest becomes apparent to you, the existence of and – for anything other than a “sensitive” interest – the nature of that interest; and then
- (ii) withdraw from the room or chamber during consideration of the item in which you have the relevant interest.

If the interest is sensitive (as agreed with the Monitoring Officer), you need not disclose the nature of the interest but merely that you have an interest of a sensitive nature. You must still follow (i) and (ii) above.

Where a dispensation has been granted to you either by the Authority or its Monitoring Officer in relation to any relevant interest, then you must act in accordance with any terms and conditions associated with that dispensation.

Where you declare at a meeting a disclosable pecuniary or personal interest that you have not previously included in your Register of Interests then you must, within 28 days of the date of the meeting at which the declaration was made, ensure that your Register is updated to include details of the interest so declared.

	NOTES (Continued)
4.	<p><u>Part 2 Reports</u></p> <p>Members are reminded that any Part 2 reports as circulated with the agenda for this meeting contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Committee Secretary at the conclusion of the meeting for disposal.</p>
5.	<p><u>Substitute Members (Committee Meetings only)</u></p> <p>Members are reminded that, in accordance with Standing Orders, the Clerk (or his representative) must be advised of any substitution prior to the start of the meeting. Members are also reminded that substitutions are not permitted for full Authority meetings.</p>
6.	<p><u>Other Attendance at Committees)</u></p> <p>Any Authority Member wishing to attend, in accordance with Standing Orders, a meeting of a Committee of which they are not a Member should contact the Democratic Services Officer (see “please ask for” on the front page of this agenda) in advance of the meeting.</p>

APPOINTMENTS & DISCIPLINARY COMMITTEE

(Devon & Somerset Fire & Rescue Authority)

26 May 2023

Present:

Councillors Randall-Johnson (Chair), Best and Cook-Woodman

* **ADC/22/7 Minutes**

* a **Appointments & Disciplinary Committee held on 17 March 2023**

RESOLVED that the minutes of the meeting held on 17 March 2023 be signed as a correct record.

* b **Appointments & Disciplinary Committee held on 3 April 2023**

RESOLVED that the minutes of the meeting held on 3 April 2023 be signed as a correct record.

* **ADC/22/8 Exclusion of the Press and Public**

RESOLVED that, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the following Paragraph(s) of Part 1 of Schedule 12A (as amended) to the Act:

- Paragraph 1 (information relating to an individual); and
- Paragraph 2 (information likely to reveal the identity of an individual).

* **ADC/22/9 Temporary Appointment of Assistant Chief Fire Officer**

(An item taken in accordance with Section 100A(4) of the Local Government Act 1972 during which the press and public were excluded from the meeting).

The Committee interviewed two applicants for the post of Temporary Assistant Chief Fire Officer. This vacancy was being filled on a temporary basis pending the retirement of the existing Chief Fire Officer in September 2024 and subsequent, permanent appointment whereupon the Executive Board structure may be reviewed.

RESOLVED that AM Nicola Bottomley be appointed Temporary Assistant Chief Fire Officer with effect from 1 June 2023 pending any new structure to be implemented by the new Chief Fire Officer post September 2024.

* **ADC/22/10 Temporary Appointment of Assistant Director**

(An item taken in accordance with Section 100A(4) of the Local Government Act 1972 during which the press and public were excluded from the meeting).

The Committee interviewed three applicants for the post of Temporary Assistant Director. This vacancy had arisen due to the need to increase capacity within the Executive Board following the secondment of the existing Chief Fire Officer and the subsequent temporary appointment of a new Chief Fire Officer. The retirement of the Director of Governance & Digital Services together with the Assistant Chief Fire Officer had impacted substantially on the workload of the Director of Finance, People & Estates (Treasurer) and thus a revised Executive Board structure had been proposed to include a post of Assistant Director to provide support as appropriate. This vacancy was being filled on a temporary basis until the retirement of the existing Chief Fire Officer in September 2024 and subsequent, permanent appointment whereupon the Executive Board structure may be reviewed. The terms and conditions for this new post were subject to approval by the Authority at its meeting on 12 June 2023.

RESOLVED that Maria Sibson be appointed Temporary Assistant Director with effect from 12 June 2023 pending any new structure to be implemented by the new Chief Fire Officer post September 2024.

***DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 9.30 am and finished at 5.00 pm

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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